

This Risk Assessment has been approved by Dale Unnuk, Director of Big Green Adventures Ltd (BGA), to cover all activities offered by BGA. This includes activities, instruction, hire provision, guiding & camping/glamping packages provided by BGA and it's staff, whether permanent or freelance, as well as the rental of equipment.

The locations covered in this Risk Assessment (RA) are the principle locations in which BGA will operate during the provision of it's activities, hire & camping packages, namely Crantock Beach, The Gannel Estuary, Crantock Beach National Trust carpark, Trevowah Farm as well as the routes used to move between these locations. It is also designed to include locations with a similar dynamic, in these instances this document may be supplemented by a Site Specific RA where applicable and is to be used in conjunction with the Normal Operating Procedure (NOP), Emergency Action Plan (EAP) pertaining to each activity, as well as other relevant BGA Procedures & Policies.

IMPORTANT NOTE - All activities offered by BGA carry an inherent risk, the enjoyment of the activity is in a large part linked to this element of risk and it is therefore impossible to remove all risk from any activity. Instead BGA aims to manage the risk associated with it's activities, to ensure all participants (or their parents/guardians) understand the risks involved and are able to make an informed decision as to whether they are happy to accept such risks.

Groups at Risk - The following groups are assessed as being at risk during activities: Adult & Child Participants, BGA Coaches, Guides & Assistants, Other Beach/Water Users

In order to ensure the control measures in place continue to be effective, BGA has the following measures in place:

- All incidents will be recorded in our incident log and reviewed annually.
- Any major incidents will be reviewed within 1 week of occurrence and any changes to policy/best practice made as necessary.
- BGA will keep up to date with any changes in legislation from NGB's or changes in industry best practice.
- All coaches/guides are encouraged to attend regular CPD training to maintain their skillset and stay current with industry best practice.
- The risk assessment will be reviewed annually, after a major incident or accident, after a change in legislation or change in industry best practice.

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
Existing Medical Conditions	<ul style="list-style-type: none"> • All staff & participants to make physical readiness declaration prior to participation in any activity • Ensure personal medications are kept available as appropriate throughout lesson. • Recommend that hire customers to take necessary medications with them in/on the water. • In case of incident, follow medical procedures laid out in accredited Beach Lifeguard training.
General Health & Safety	<ul style="list-style-type: none"> • Advise clients of dangers where necessary and encourage them to wait in safe areas, paying particular attention to children or vulnerable adults. • Follow BGA NOP's and industry best practice.
Traffic accidents	<ul style="list-style-type: none"> • Ensure adequate care is taken when crossing the carpark or using roads/footpaths. • Work with carpark attendants and village volunteers to ensure safety during busy times. • Ensure clients are aware of the difficulties in manoeuvring when carrying boards (extra size). • Coach to identify any clients needing extra assistance and to provide where necessary.
Other beach users and activities whilst walking on the beach.	<ul style="list-style-type: none"> • Clients to be advised of potential hazards and to be vigilant to their surroundings. • Coach/Guide to plan appropriate routes to avoid any potential issues. • Coach to pay particular attention to any holes in the sand or any BBQ's or fires. • Be aware of any beach games or activities and walk around them.
Sand-dunes (sharp objects, dune collapse)	<ul style="list-style-type: none"> • Coach/Guide to lead groups a safe distance from steep banks. • Pay particular attention if children or vulnerable adults are in the group. • BGA works closely with relevant agencies to monitor the state of the dunes and react accordingly.

DURING LESSONS/TOURS - ALL ACTIVITIES

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
Sunburn	<ul style="list-style-type: none"> • High-factor (SPF 30+) sunscreen to be advised for Clients and Coaches/Guides before beginning a session. • Coaches to wear caps/hats/sunglasses as appropriate • Advise clients of the increased risk from the sun whilst in or on the water. • Additional, practical provisions to be made for any clients/staff particularly sensitive to the sun.
Heat exhaustion, heatstroke and/or dehydration	<ul style="list-style-type: none"> • Make provision for clients & staff to bring water with them which can be stored in the first-aid bag • Coach to check prevailing weather conditions and adjust water breaks/availability as appropriate. • Be aware of the risk of over-heating during paddlesport activities on hot days.
Hypothermia	<ul style="list-style-type: none"> • Use of fitting and appropriate wetsuits. • Use of neoprene boots/gloves/hoods when required • Foil blanket or shelter available in First Aid Kit at all times. • Coach to monitor group and make adjustments to lesson location and length of beach training as required.
Drowning	<ul style="list-style-type: none"> • All staff except Administrative or Water Assistants must hold a valid, recognised Beach Lifeguard Qualification. • Sessions will only run if conditions are within acceptable limits. Otherwise alternative venues/timings/activities/ratios should be used. • All participants declare their swimming ability at check-in • All staff/clients made aware of distress and recall signals, as well as any relevant activity-specific actions to take if they are in trouble. • Any paddlesport/coasteering participants to be issued with correctly fitting Buoyancy Aids for every session. • BGA works closely with the RNLI Lifeguard service to identify the most appropriate area to conduct our sessions. • BGA works closely with Crantock SLSC to advise them of busy hire periods out of lifeguard hours to help them plan their patrols. • BGA coordinates with other local groups to maximise space, safety and safety cover throughout the season.
Mechanical injuries from participation in activity	<ul style="list-style-type: none"> • All clients to be instructed on safe areas to participate in their activity. • All clients to be shown how to safely use any equipment they are issued with.

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
Water pollution	<ul style="list-style-type: none"> • Coach to monitor water quality and advise clients/adjust lesson times as appropriate. • BGA Management to monitor water quality on a daily basis. • BGA uses the Safer Seas & Rivers App and the WaterFit Live service to be alerted to water quality issues. • BGA works closely with South West Water, BeachLive, National Trust & RNLI to receive accurate information on water quality.
Marine stings	<ul style="list-style-type: none"> • Use of appropriate wetsuits and accessories. • Enquire about any allergies during check-in. • Advise and facilitate the use of wetsuit boots to any client who disclose allergies that may make them sensitive to Weaver Fish stings (bee/wasp or other insect allergies). • Work with lifeguards if there is an incident. • Work with food vendors on beach for hot-water access outside of lifeguard hours.

SURFZONE SPECIFIC RISKS - LESSONS & HIRE

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
Falling into shallow water (LESSON)	<ul style="list-style-type: none"> • All participants instructed on safe way to dismount board. • Demonstration and instruction from Coach on how to fall safely if it is unavoidable. • BGA Staff should monitor clients, anyone repeatedly behaving in an unsafe manner should be spoken to and, in the most extreme cases, excluded from continuing the lesson.
Falling into shallow water (HIRE)	<ul style="list-style-type: none"> • Advice given when issuing equipment on best practice and safe use. • All clients to be instructed to use RNLI flagged areas, or to be visually monitored if hiring outside of RNLI hours.
Being hit by surfboard/bodyboard (LESSON)	<ul style="list-style-type: none"> • All clients will be instructed on how to safely handle their surfboards or other equipment in the surf zone including the action on wipeout, covering their head for protection. • Use foam surfboards for all beginner and lower level improver participants. • Coaches to remain vigilant and be aware of where all clients & boards are. • Coaches to change location of lesson if waves pose a bigger risk, especially on spring low-tide sessions. • Additional instruction to be given to all clients on high-wind days, especially offshore days when the risk is greater.
Being hit by surfboard/bodyboard (HIRE)	<ul style="list-style-type: none"> • Advice given when issuing equipment on best practice and safe use. • Use foam surfboards for all beginner and lower level improver participants. • Additional instruction to be given to hire clients on high-wind days, especially offshore days when the risk is greater, or to clients using hard surfboards.
Rips & ocean currents	<ul style="list-style-type: none"> • Explain RNLI flag-system to all clients at the start of their lesson or hire period. • Highlight high risk areas that the client should avoid. • Coaches to remain vigilant to changing conditions and adjust their lesson location or plan as appropriate. All changes should be notified to BGA management when appropriate. • Advise hire clients on potential for changing conditions during their period of hire. • All staff to maintain contact through use of VHF radios and/or mobile phone to ensure prompt and safe response to any incident or changing situation, whether with BGA clients or other beach users. • BGA to work closely with RNLI and maintain communication channels via phone or VHF radios in order to respond to any changes in conditions.

PADDLESPORT SPECIFIC RISKS (CONFINED OR SHELTERED WATERS) - LESSONS & HIRE

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
Submerged objects and/or falling into shallow water.	<ul style="list-style-type: none"> • Clients to be advised of correct way to fall from/capsize boards/boats. • Clients instructed not to jump from boards/boats unless explicitly authorised by their coach. • Coaches to follow designated areas/routes which have been approved by the BGA management team. • Hire clients to be given full safety briefing before every hire period. • Coaches to lead the way and monitor for any new underwater hazards throughout the tour. • Tour route to be adjusted appropriately if any new hazards emerge. • Helmets to be used on all Monster/Jumbo SUP sessions due to increased risk with multi-person vessels.
Drowning	<ul style="list-style-type: none"> • Compulsory use of appropriate leashes (with QR belt on flat water) at all times on any SUP craft. • All participants to use Buoyancy Aid on any craft and to be instructed in their proper use. • Give all clients safety advice on the expected change in conditions during the period of their lessons/hire and any additional risks this may bring. • All hire clients to be advised to take a communication method with them.
Collisions or entanglement with other water users	<ul style="list-style-type: none"> • Tour routes to be chosen in consideration of potential water users. • Alternate route plans to be available to coach if needed. • Coach to advise all clients of potential hazards due to other water users and how to stay safe.
Entrapment under water	<ul style="list-style-type: none"> • Use QR belts on SUPs and instruct clients on their proper use. • All routes around caves/gullies should be checked and approved prior to use. • Use of sit-on-top kayaks to prevent entrapment. • Coach to carry Emergency Safety Knife in a secure and accessible place.
Collision with paddle or other hard part of the board.	<ul style="list-style-type: none"> • All clients instructed on how to fall from board whilst keeping paddle at a safe distance from their body (and others when using Jumbo/Monster SUP). • Zero tolerance on horseplay or using paddles in an inappropriate way. • Helmets to be used if deemed necessary based on group dynamic and/or activity such as Jumbo/Monster SUP or for any Kayak sessions near rocks. • Additional instruction to be given to all clients on high-wind days. Unsupervised hire is to be given careful consideration on these days.

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
Entering/Exiting Water	<ul style="list-style-type: none"> • Ensure adequate briefing is provided so that the group stays together upon entry & exit. • Advise all SUP clients to drop to knees prior to exiting water. • Coaches to liaise with BGA management on pre-agreed entry/exit locations & times for all tours. • During down-wind tours, ensure adequate communication between water & land based staff members.
Being blown off course by wind	<ul style="list-style-type: none"> • Follow relevant BGA policies & procedures for all activities. • Review whether all clients are able to paddle safely in the wind, bearing in mind age, fitness & experience • Pre-arranged 'stop-points' to be communicated to all participants to ensure the group stays together under supervision of the coach or guide. • Guide to client ratio to be re-assessed during higher winds. • BGA Management to consider whether hire is appropriate on windier days and to give additional advice where needed to hire clients. • Land-support at pre-designated entry/exit points if the conditions deem it necessary.
Additional risks from using SUP/Kayak in surf zone	<ul style="list-style-type: none"> • Refer to 'Surf Zone Specific Risks' section of this document • Ensure any clients surfing on SUPs are wearing straight surf ankle/knee leashes rather than coiled leashes. • Advise all clients on increased risks of using these craft in the surf zone and to use the RNLI flagged areas. • Do not permit the use of these craft in the surf zone during Force 3 or stronger offshore winds.



PADDLESPORT SPECIFIC RISKS (MODERATE/ADVANCED WATERS) - LESSONS & HIRE

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
Entering Water through Waves or Strong Current	<ul style="list-style-type: none"> • Group to be instructed on the correct method of entering water. • Sessions will only run if conditions are within acceptable limits. • Group ratios and/or minimum age will be reviewed and adjusted as necessary. • Hire clients to be instructed to use RNLI flagged areas and/or to avoid open-water dependant on conditions. • Coach to assess launch area to find most suitable location to begin the session. • All participants on SUP craft to have appropriate leash for the conditions.
Incident Along Route	<ul style="list-style-type: none"> • Ensure guides have adequate training and be assessed as competent in running such a session. • Group to follow pre-approved route with escape routes no more than 200m apart for the duration of the route. • Hire clients to be advised against open water paddling unless their competence is known and the conditions are very calm. • All clients & staff to wear helmets during any open-water kayak session or any open-water SUP session near rocks.
Effects of Wind	<ul style="list-style-type: none"> • Ensure guides have adequate training and be assessed as competent in running such a session. • BGA Management to assess whether the conditions are suitable for running a session or allowing hire. • Group to follow pre-approved route with escape routes no more than 200m apart for the duration of the route. • Hire clients to be instructed to avoid open-water in any offshore wind conditions. • BGA Management Team to use multiple recognised forecasting tools to assess the likely changes in the wind and to adjust session accordingly.

COASTEERING SPECIFIC RISKS – LESSONS

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
General	<ul style="list-style-type: none"> • All guides will undertake in-house training on the routes used during sessions, including escape routes, EAPs, NOPs and emergency training. • All groups with more than 2 participants will have 2 guides, up to a maximum ratio of 1:8, by management discretion groups with 1 or 2 participants may run with 1 guide at management discretion. • Only pre-approved routes will be used for sessions. • All participants must remove jewellery, especially rings or anything with loops. If rings cannot be removed they must be securely taped prior to participation.
Falling from cliff	<ul style="list-style-type: none"> • BGA will ensure all clients have correct PPE, clothing & footwear • Any climbing done over rocks where there is a heightened risk of a fall will be spotted by a guide or a competent group member under supervision of the guide. • Guides will form handrails using the throw-line where necessary
Rock fall	<ul style="list-style-type: none"> • All participants will wear helmets and avoid rock-fall prone areas
Jumping into shallow water	<ul style="list-style-type: none"> • All guides will have received venue specific training and will have knowledge of indicators for each jump to ensure safe depth of water. • Clients will be taught how to jump safely with correct body position to minimise penetration depth.
Entrapment under water	<ul style="list-style-type: none"> • All routes have been checked for potential entrapment hazards and guides briefed on the appropriate action (avoidance/assistance) to take around each hazard. • Clients will be briefed on any such areas and any techniques they need to employ • Guides trained in rescue techniques and will carry throw-lines.
Repeated submersion in waves	<ul style="list-style-type: none"> • All guides will have appropriate experience for the swell conditions expected on a given session • Escape routes identified in case of an increase in swell • If a client is repeatedly submerged the guide(s) will co-ordinate an assisted rescue using necessary equipment • Clients will be briefed prior to entering the water and/or any higher swell areas of the route. • Guides will monitor conditions and participant ability throughout the session and adjust as necessary
Rogue Wave washing off of or onto rocks	<ul style="list-style-type: none"> • All guides will be trained to recognise and respond to changes in conditions • If clients are swept into the water the guide(s) will co-ordinate assisted and unassisted rescues as per EAP • All clients will wear PFDs, helmets and wetsuits

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
Entering water and being swept away	<ul style="list-style-type: none"> • Clients will be briefed on entry/exit methods and what to expect • Guides will use throw-ins to affect a shore rescue or enter the water to perform an assisted rescue. • The remaining group and second guide will remain on shore, the land-based guide will continually point to the casualty.
Sudden immersion (dry drowning)	<ul style="list-style-type: none"> • Guides will follow EAP procedure • One guide will perform an immediate rescue of the client and return to dry land if possible • The remaining guide will remain on land to call for assistance and assist with administering first-aid if required • Emergency escape routes have been identified throughout each route.
Tidal cutoff	<ul style="list-style-type: none"> • Guides will have thorough local knowledge and be aware of tidal cutoff based on tide times, wind & swell • Escape routes will be identified throughout the route • In a cut-off situation any guide will contact BGA Base and/or Coastguard using phone or VHF as necessary • If a group is 15 minutes late then BGA Base will attempt to contact the group and enact late-back protocol if no answer can be found.
Sudden increase of swell size or wind strength	<ul style="list-style-type: none"> • The guide will assist the group to the nearest safe exit point, extract the group from the water and either adjust the route or end the activity according to conditions.
Dashed against rocks	<ul style="list-style-type: none"> • Guides will give a thorough briefing to cover this contingency • Guides will carry equipment to deal with this scenario should it arise. • Clients will only enter the water after a guide (in order to assess conditions) and only when instructed.
Exhaustion	<ul style="list-style-type: none"> • Guides will monitor group and give clear instruction on what to do should they become exhausted. • Guides will be fully aware of all escape routes • Guides will communicate with BGA Base to determine whether the exhausted participant can be met by other staff or whether the whole session will be cut short
Hand line failure	<ul style="list-style-type: none"> • Throw lines will be visually inspected by guides prior to and after each activity • Any damaged equipment will be removed from service and made unusable.



RISKS SPECIFIC TO GUIDING ACTIVITIES

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
Traffic accidents	<ul style="list-style-type: none"> • Only BGA vehicles which are appropriately insured & checked, as well as licenced & insured drivers, are permitted to be used to transport clients during a Guided Surf package. • If clients wish to provide their own transportation, their owners/drivers must submit insurance, MOT and licence details to be held by BGA. • If any client/Guide is unhappy with the travel/transport arrangements or feels in danger at any time then the guided package will be terminated or adjusted immediately as appropriate. This will be communicated to all parties prior to commencement of the package.
Safeguarding Issues	<ul style="list-style-type: none"> • Under 18's or vulnerable adults are not accepted onto a Guided Surf package unless supervised by a parent/guardian/carer. • Each such case must be assessed and approved by the BGA management team prior to commencement of the package. • BGA staff will not be alone with any vulnerable adults or under 18's during these sessions. • BGA will hold DBS checks on all relevant staff.
Accessing the location	<ul style="list-style-type: none"> • Only use recognised access routes which are a safe and legal way to access any location. • Choice of location will be determined based on the suitability of not only the conditions but also the accessibility to each client/group on a case by case basis. • Guides will only use locations known to them personally and that have been approved by BGA in order that potential hazards can be avoided and communicated to clients. • Guides to remain flexible in their planning of which locations to conduct sessions throughout the Guided Package and to adjust as necessary based on the ability, behaviour and tiredness of clients. • Guides to liaise with BGA management team to determine suitable locations for each session.

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
<p>Surfing related hazards (wipeouts, collisions with board, crowds, collision with ocean bottom etc.)</p>	<ul style="list-style-type: none"> • Surf-spot chosen based on client’s surfing ability and previous experience. • Guide to monitor client’s surfing ability and competence throughout surfing sessions and offer advice accordingly on moving in the lineup or relocating to another surf-spot. • Guide to choose RNLI lifeguarded beaches wherever possible. • If a non-RNLI location is to be used then this must be assessed and reviewed by a member of the BGA Management team prior to the commencement of the guiding package. • Guide to conduct a site-specific Risk Assessment & formulate a site-specific EAP using the relevant document for each location. Relevant parts to be communicated to clients prior to entry into the water. • Management team to advise Guide on permitted locations for each Guided Surf Trip.
<p>Paddlesport related hazards (falling from board/boat, crowds, blown of course etc.)</p>	<ul style="list-style-type: none"> • Location chosen based on client’s paddling ability and previous experience. • Guide to monitor client’s ability and competence throughout session and offer advice accordingly on moving around the area or relocating to another spot. • Guide to choose RNLI lifeguarded areas wherever possible. • If a non-RNLI location is to be used then this must be assessed and reviewed by a member of the BGA Management team prior to the commencement of the guiding package. • Guide to conduct a site-specific Risk Assessment & formulate a site-specific EAP using the relevant document for each location. Relevant parts to be communicated to clients prior to entry into the water. • Management team to advise Guide on permitted locations for each Guided Paddlesport Trip.



RISKS SPECIFIC TO THE HIRING OR RENTAL OF EQUIPMENT

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
Improper use of equipment	<ul style="list-style-type: none"> • All clients to receive a concise briefing on the proper use of all equipment as per the Equipment Hire NOPs. • Issuing member of staff to assess the suitability of equipment on a case by case basis to all clients. • Coaches to monitor use of rental equipment when it is used close to their lesson, when it is appropriate and safe to do so. • Management to use the clauses in the rental equipment to curb improper use wherever possible.
Use of equipment in an unsafe location.	<ul style="list-style-type: none"> • All clients to be instructed on the RNLI flag system at the point of sale. • Where RNLI cover is not in operation, BGA staff will give a full briefing on the safest locations to use the equipment. • Outside of RNLI hours, BGA staff should monitor open-water hire sessions on Crantock Beach wherever possible (this may not be possible on multi-day hires). They should be equipped with a means of communication. • Coaches to monitor use of rental equipment when it is close to their lesson. If clients are using equipment in an unsafe location then the instructor should offer advice wherever possible.

RISKS SPECIFIC TO RESIDENTIAL GROUPS ON BGA MANAGED CAMPING/GLAMPING PACKAGE

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
Road traffic collisions whilst walking to/from the campground	<ul style="list-style-type: none"> • Any minors to be suitably supervised by group leaders or by BGA staff as appropriate. • Clear directions given by BGA to group leaders in the group orientation, including any high-risk points of the walk. • BGA staff to liaise with group leaders to identify any higher risk elements and to assist in overcoming these points. • BGA to recommend clients consider use of high-vis clothing and/or torches and to facilitate this where practical.
Risk of injuries from natural features and/or plant & equipment	<ul style="list-style-type: none"> • Brief group on access to site, the boundaries and any features that may present a risk – for example: fences, farm machinery, rivers, ponds/lakes. • During orientation, any areas that are out of bounds to campers will be clearly identified. • Work with landowner to ensure access routes are free of obstructions and potential hazards. • Advise that appropriate footwear is worn at all times and to avoid bare feet at all times. • Liaise with landowner both prior to and during any stay to identify and remove (where possible) any new hazards that have arisen.
Risk from water & waste	<ul style="list-style-type: none"> • Ensure supply of fresh drinking water from mains supply. • Provide bins for all waste including recycling. • Empty bins daily to reduce risk of vermin being attracted to the waste
Risks specific to toilets & showers - including safeguarding issues & waterborne disease	<ul style="list-style-type: none"> • Use recognised providers for toilets/showers which can be segregated to male/female if required. • Provide appropriate disposal for feminine hygiene products. • Use mains water for supplying toilets/showers to prevent risk of legionnaires disease. • Monitor cleanliness of toilets/showers daily and take appropriate action. • Schedule regular servicing of facilities appropriate to group numbers and expected usage. • Ensure there are sufficient toilet/shower facilities for the group leaders to designate spaces for male/female uses according to the group's requirement. • No BGA staff to use toilet or shower facilities on the campsite at any time.
Risks from vehicles on site	<ul style="list-style-type: none"> • No vehicle movement allowed on-site whilst minors are present, with the exception of the landowner and BGA staff/contractors if necessary. • Clients to be notified of vehicle movement in advance so that precautions can be taken. • Aim to make necessary preparations in advance of group's arrival so that vehicle movement during their stay is minimal. • All vehicles to use hazard lights at all times when moving around the site and to stay below 10mph.

RISK or HAZARD	EXISTING CONTROL MEASURES TO REDUCE RISK FROM EACH HAZARD
Trips & falls from guy lines, trip hazards, Items stored at low level.	<ul style="list-style-type: none"> • Recommend group leaders enforce “No running” rules around tents and inside mess tents / marquees. • Create a safe play area which has been checked for obstructions, sharp items, animal holes, rocks, logs etc or remove obstructions. • Mark any obstacles so clearly visible. • Use fencing to keep young people out of areas with unavoidable hazards. • Recommend that personal items are stowed in tents to reduce tripping hazards around the campsite.
Safeguarding issues around sleeping facilities	<ul style="list-style-type: none"> • Ensure sleeping facilities provide options for the appropriate division of adults and minors. • Work with group leaders to ensure the correct split of males/females, adults/minors • Ensure young people can safely enter and exit their tents without causing harm. • No BGA staff to enter any of the tents unless it is absolutely necessary, in this case tents should be empty of persons and group leaders should be present.
Risks from food poisoning, food allergies or other issues relating to the provision of food	<ul style="list-style-type: none"> • Work with catering partners to plan menu to suit facilities available. • Check food allergies/intolerances with group leaders in advance of the group’s arrival • Ensure correct storage of food. • Everyone to clean hands thoroughly before and after food preparations and consuming food. • BGA staff to be on hand for every meal to deal with any issues that arise.
Risk of equipment collapsing or failing	<ul style="list-style-type: none"> • BGA to prepare all equipment and check for any defects prior to group’s arrival. • Equipment to be visually checked for damage daily and repaired/replaced as necessary • All clients instructed as to proper use of any equipment provided. • BGA management to monitor weather/wind and take necessary action to ensure the site remains safe.
Risks from cooking equipment, including gas leaks, burns, scalds, hot surfaces, fire etc.	<ul style="list-style-type: none"> • BGA to only use recognised catering partners for all hot food provision. • No spare gas or other fuel to be kept in campsite. • During mealtimes, all clients to be instructed of no-go areas and barriers/ropes to be used to create a safe kitchen workspace. • Fire extinguishers available on site at all times • No fires or fire-pits allowed on site • BGA staff and/or catering providers to be on hand whenever cooking equipment is being used, to deal with any issues that arise and to supervise the group.